



Annual Report & Financial Statements 2022-23

24 September 2023

26th Perthshire (Dunning) Scout Group
c/o Westwood
Dunning
PH2 0QN

Annual Report & Financial Statements

1 April 2022 - 31 March 2023



Reference and Administrative Details

- Official Name: 26th Perthshire (Dunning) Scout Group
- Charity Number: SC050026
- Principal Address: Westwood, Dunning, PH2 0QN (*Chair's home address*)
- Website Address: <https://scouts.dunning.rocks>

Executive Committee 2022-23

- Robert Carr - Chair
- Nathan Critchlow-Watton - Group Scout Leader
- Carol Hopkins - Secretary
- Valle Ruiz Diver - Treasurer
- Paul Kimber - Elected member
- Kate Lewis-Mairs - Elected member
- Kevin McKechnie - Elected member
- Peter Diver - Beaver Scout Leader

Note that the term "Executive Committee" will be replaced by "Trustee Board" later in 2023



Structure, Governance and Management

Governing Document

The Group is governed by the terms detailed in the constitution of The Scout Association (incorporated by Royal Charter in 1912) and as detailed in its Policy, Organisation and Rules (POR) and as amended by its Scottish Variations. It is a member of The Scout Association having accepted the aims of the Association.

Appointment of Executive Committee

New members of the Executive Committee (the "Exec") are recruited in accordance with the Policy, Organisation and Rules (POR) of The Scout Association as and when required from existing and new contacts. Any newly appointed Exec members are advised of the objectives and activities of the Group, and are to act in accordance with the Policy, Organisation and Rules of the Scout Association. Assistance and training is provided to new Exec members by the existing members; all new Office Bearers are trained and validated in Modules 1, GDPR, Safety, Safeguarding and Trustee Introduction, in accordance with The Scout Association's National Adult Training Scheme.

Organisational Structure

The Executive Committee meets 4-5 times a year to determine policy, review our finances and development programme, and how best to support operational matters.

Risk Assessment

The Group is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Exec has carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks.



All Leaders, regular helpers and Office Bearers must be members of the Protecting Vulnerable Groups (PVG) scheme and have had an enhanced Disclosure through The Scout Association from Disclosure Scotland within the past 5 years. All adult members have undertaken training and been validated for GDPR to ensure that all personal data held by the Group is done so securely and in line with the current legislation.

Objectives & Activities

The aim of the Group is to promote the purpose of Scouting which is that Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Group is organised in line with the Values of Scouting:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; co-operate with others, make friends

GSL's REPORT (to 31 March 2023)



Numbers:

Section	2018	2019	2020	2021	2022	2023
Beavers	11	19	10	13	17	19
Cubs	0	24	28	23	22	18
Scouts	0	0	10	14	27	29
Totals	11	43	48	50	66	66

The Leadership Team consists of the three section leaders, GSL, seven assistant leaders and six section assistants. Not to mention our great Young Leaders, who support Scouts and Beavers.



As ever, the Group depends on leaders to support the Young People, and ensure we can offer a range of exciting activities. Please have a chat with any leader about what's involved - Scouting fits around your life, and just a couple of hours a month would make a difference. It's particularly important to have adults able to attend overnight events.

Numbers across all sections are healthy, and each section has had good success in the number of young people achieving the Chief Scouts Award – the highest badge available in each Section.



Activities

Another busy year; we continue to offer a range of exciting activities, and each section continues to develop new programme ideas and events. This is supported by fundraising, which allows us to buy the necessary equipment, and subsidise events.



We've offered a whole range of events – there have been hammock camps in the woods, our first ever summer camp at Craggan, camping with Scouts from across Scotland at the “Elements of Scouting” camp, full-Group trips to Fordell Firs, plenty of trips to the climbing wall and kayaking, Beaver sleepovers and camps, our first expedition challenge camp (Scouts hiking and camping alone at night), a Cubs and Scouts camp at Meggernie and, of course, the first-ever riotous Dunning Gangshow in December. I think the leaders have just-about recovered from that.



In total, Dunning Scout Group members have spent 225 nights away on events

As ever, supporting the community is a big part of what we do. We've planted around 500 trees, cleared bags of litter, delivered meals to the elderly, repaired paths, filled potholes, cleared non-native trees and organised beacon lighting for the [late] Queen's Jubilee.

Thanks to all the young people, parents and executive committee for their support. As ever, thanks to the great Leadership Team who work together to provide great memories and skills for life for our young people in Scouting.



Main Achievements 2022-23

- Increased and improved the programme offered to Young People, including (for the first time) activities supporting the Chief Scout's Gold Award.
- Continued the rolling plan of equipment procurement to support bushcraft, camping and expedition activities.
- Established an 'equipment library' with the support of Perth & Kinross Council Community Investment Fund, to establish a store of clothing (waterproofs, jackets, boots) and equipment (expedition rucksacks) which can be loaned on a short or long term basis.



Financial Review

Summary

- Income: £14,723
- Expenditure: £18,205
- Balance (31 March 2023): £6,175

Restricted Funds

- Robertsons Bush Craft Grant: £648 remaining
- Community Investment Fund (Clothing Library): £178 remaining.

Reserves Policy

We aim to hold one third of our annual planned income in reserve - approximately £3,500.

The excess money held in the balance 2022-23 (roughly £2,500) is committed to be spent on camping, hiking and bushcraft equipment. However, we were gifted a substantial amount of used equipment shortly after the year end: the Trustees will review this and discuss with the Leaders and the Scout Council the best way to utilise this surplus.

Expenses

In September 2022 we purchased pre-paid debit cards through Online Scout Manager (OSM) to delegate minor expenses directly to Leaders. This has proved easier than asking Leaders to pay for items [for meetings and activities] out of their own pocket and retrospectively claiming them back as expenses. The Treasurer and all Trustees have full oversight of all spending.

Income & Expenditure Account For the year ended 31 March 2022

	2023		2022	
	£	£	£	£
Balance as at 01.04.22		£ 9,657.00		£ 10,029.00
Income: -				
Donations, Legacies & Similar				
Membership Subscriptions	£ 5,140.00		£ 7,310.00	
Donations - Gift Aid	£ -		£ 297.00	
Donations - Non Gift Aid	£ 3,820.65		£ 1,940.00	
Events	£ 2,638.50		£ 1,095.00	
Legacies	£ -		£ -	
Camps	£ -		£ 647.00	
Grants Received	£ 1,952.00		£ 1,000.00	
Fundraising	£ 222.68		£ -	
Gift Aid	£ 801.00		£ -	
Robertson's Bush Craft Retainer	£ 148.00		£ 858.00	
Kincladie Shelter Build	£ -		£ 7,472.00	
Total Income		£ 14,722.83		£ 20,619.00
Expenditure: -				
Membership Subscriptions (National/County/Area/District)	£ 2,587.50		£ 2,190.00	
Badges	£ 343.30		£ 674.00	
Neckers	£ 252.68		£ 29.00	
Consumables	£ 531.84		£ 706.00	
Camps	£ 1,955.27		£ 1,448.00	
Stationery	£ 500.40		£ -	
Rent	£ 321.40		£ 139.00	
Equipment	£ 4,514.50		£ 2,081.00	
Repairs	£ 115.37		£ -	
Insurance	£ 370.11		£ 265.00	
OSM Running Costs	£ 231.46		£ 126.00	
GoCardless Charges	£ 282.39		£ 289.00	
Bank Charges	£ 105.90		£ 86.00	
Sundry Expenses	£ 35.32		£ -	
Events	£ 3,243.38		£ 2,061.00	
CIF Clothing	£ 1,952.00		£ -	
Robertson's Bush Craft	£ 148.00		£ 858.00	
Kincladie Shelter Build	£ 713.87		£ 10,039.00	
Total Expenditure		£ 18,204.69		£ 20,991.00
Net (Loss)/ Profit		£ (3,481.86)		£ (372.00)
Balance as at 31 March 2023		£ 6,175.14		£ 9,657.00
Bank Accounts		£ 6,590.74		£ 10,453.00
Expenses Card		£ 410.41		£ -
Deferred Income				
Robertson's Bush Craft Grant		£ (648.00)		£ (796.00)
PKC Clothing Grant		£ (178.00)		£ -
Balance as at 31 March 2023		£ 6,175.15		£ 9,657.00

Original/signed/scanned copy to be included with OSCR submission

Intentions For Year Ahead



Future Activities

- Develop a varied programme of regular meetings.
- Continue to enhance the scope of activities, such as visits, camping, bushcraft, climbing and watersports.
- Provide a more detailed training programme of navigation and local awareness for all Scouts, by obtaining a substantial amount of navigation equipment (we applied for an LAP grant in March 2023).
- A pathway for young people to develop expedition and leadership skills. In particular, we will investigate running Duke of Edinburgh Award programmes for those aged 14+.
- With a large group of young people approaching 14 years old, we are looking at establishing an Explorer Scout Unit (in partnership with Perth & Kinross District) for 14-17 year olds towards the end of 2023. This will require at least 3 more adult volunteers to train as leaders.



Rolling Recruiting Plan for Leaders, Trustees and Volunteers

Dunning is a successful Group; we are successful because we attract adults willing to share their time and skills to help Young People develop and gain new experiences. We can only offer Scouting opportunities with the support of parents and other adults. We are always looking for adults to help out - we work as a leadership team, so the workload is spread-out.



Inevitably, some of our volunteer leaders who have worked with the Group for several years have are reducing their contribution, so we need to establish a rolling recruitment plan attract new volunteers: leaders, helpers and trustees.

- Facebook and word of mouth to recruit Executive members.
- Community activities to engage adults in Scouting (eg, a Bushcraft and campfire day).
- Supporting local community events to raise our profile:
 - Little Dunning [village fair]

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- Dunning Duck Race
- Remembrance Sunday
- Christmas meals
- Litter picking
- Maintenance of Kincladie Wood
- Enrich the experience for adult volunteers and leaders.



Independent Examiners Report

Independent examiner's report to the trustees of 26th Perthshire (Dunning) Scout Group Scout Council

I report on the accounts of the 26th Perthshire (Dunning) Scout Group (registered as a charity in Scotland SCO50026) for the year ended 31 March 2023 which are set out on pages 10-11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - i. to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations

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- ii. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Lorna Sharp

Relevant Professional qualification/professional body: FCCA

Address: Linnhe, Abbey Road, Auchterarder, PH3 1DN

Date: 14 September 2023

(Signed/scanned original copy to be submitted to OSCR)

24 September 2023

Approval

This report was drafted by the Group Chair, reviewed by the Trustee Board and approved by GSL:

signature on original only

Drafted: Robert Carr

signature on original only

Approved: Nathan Critchlow-Watton

Document Information

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Author	Robert Carr

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B	20 Sep 23	Minor changes and amended Income & Expenditure report
1	21 Sep 23	Formal issue (no signatures)
2	24 Sep 23	Re-issue due to accounting figures error
3		Signed issue for OSCR submission (not for public release)

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