

Agenda for Executive Committee Meeting 22 Aug 22

Kirkstyle Inn, Dunning Monday 22 August 2022 7:30pm.

	Subject	Lead	Notes
1.	Secretary	Chair	
2.	Minutes of previous meeting	Chair	
3.	Outstanding actions	Chair	See table below or Trello
4.	Finance	Treasurer	
	- Annual return/Ind Examiner	Treasurer	
	- OSM Debit/prepaid cards	Chair	
5.	Section reports:		
	- Beavers	BSL	
	- Cubs	GSL	
	- Scouts	GSL	
6.	Incident Reports + H&S	GSL	
7.	Training	GSL	
8.	Equipment & property	Q/Paul	
	- Eqpt purchase approval	GSL	Tent + dining shelter
9.	Annual gathering		
	- Secretary 22/23 (+ Trustee?)	Chair	
	- AGM	Chair	
	- Section reports	GSL	
	- 5th Birthday	Chair	
	- BBQ	Chair	Sofie & Duncan volunteered 😊
10.	MiDAS (minibus) training	Chair	
11.	Leader Recruitment	Chair/GSL	
12.	Any other business	Chair	
13.	Date of Next Meeting	Secretary	AGM 11/9/22; Exec 24/10/22

Outstanding Actions

Ref	Subject	Action	
5/Aug21	Equipment inventory	Q	<input type="checkbox"/>
8/Oct21	Purchase required cooking equipment	GSL/Q	<input type="checkbox"/>



9/Oct21	Liaise with DCT regarding the liability, ground rent and maintenance of Kincladie Shelter	Chair	<input type="checkbox"/>
1/Jan22	List of priority items of equipment.	GSL/Q	<input type="checkbox"/>
2/Jan22	Cooking/heating equipment to be tested.	GSL/Q	<input type="checkbox"/>
1/Mar22	Suitable book-keeping software to track donations	Treasurer	<input type="checkbox"/>